



Uttlesford District Council

Chief Executive: Peter Holt

Cabinet

Date: Tuesday, 29th March, 2022

Time: 7.00 pm

Venue: Council Chamber - Council Offices, London Road, Saffron Walden, CB11 4ER

Broadcast:

<https://uttlesford.moderngov.co.uk/ieListDocuments.aspx?CId=136&MId=5738>

Leader and Chair: Councillor P Lees

Members: Councillors A Armstrong, J Evans, R Freeman, N Hargreaves, L Pepper and N Reeve and M Sutton.

Other Attendees: Councillors M Caton (Liberal Democrat Party Group Leader), N Gregory (Chair of Scrutiny Committee), V Isham (Green Party Group Leader), E Oliver (Chair of Governance, Audit and Performance Committee), R Pavitt (Uttlesford Independent Party Group Leader) and G Smith (Conservative Party Group Leader).

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. Please register your intention to speak at this meeting by writing to committee@uttlesford.gov.uk

Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting, and encouraged to attend the meeting via Zoom to readout their questions or statement themselves. For further information, please see overleaf. Those who would like to watch the meeting live can do so virtually [here](#). The broadcast will be made available as soon as the meeting begins.

AGENDA

PART 1

Open to Public and Press

1 Apologies for Absence and Declarations of Interest

To receive any apologies for absence and declarations of interest.

2 Minutes of the Previous Meeting

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To consider the minutes of the meeting held on 10 February 2022.

3 Questions or Statements from Non-Executive Members of the Council (standing item)

To receive questions or statements from non-executive members on matters included on the agenda.

4 Matters Referred to the Executive by the Scrutiny Committee or by the Council (standing item)

To consider matters referred to the Executive for reconsideration in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Rules.

5 Consideration of reports from overview and scrutiny committees (standing item)

To consider any reports from Scrutiny Committee.

6 Report of Delegated Decisions taken by Cabinet Members (standing item)

To receive for information any delegated decisions taken by Cabinet Members since the previous Cabinet meeting.

- [S106 funding for the Foresthall Play Ground Improvement Project](#) – published on 1 March 2022
- [Closure of Aspire Companies](#) – published on 16 March 2022.
- [Carver Barracks Longstop date](#) – published on 12 January 2022 (not received by Cabinet for information on 10 February 2022).

6a Report of Delegated Decisions taken by Committees of Cabinet - Voluntary Support Grants Committee

To receive for information any delegated decisions taken by Committees of Cabinet since the previous Cabinet meeting.

- [Voluntary Organisation Support Grant Applications](#) - Voluntary Support Grants Committee, published on 24 February 2022

7 Report on assets of community value determined by the Assets of Community Value and Local Heritage List Committee (standing item)

To receive for information any decisions made by the Assets of Community Value committee since the previous Cabinet meeting.

- No decisions to report.

8 Corporate Plan Delivery Plan 2022/23 9 - 56

To consider the Corporate Plan Delivery Plan 2022/23.

9 Car Park Ticket Machines 57 - 108

To consider the report regarding Car Park Ticket Machines.

10 Stebbing Neighbourhood Plan 109 - 280

To consider the Stebbing Neighbourhood Plan report.

11 First Homes Planning Advisory Note 281 - 288

To consider the First Homes Planning Advisory Note report.

12 Developers' contribution guidance supplementary planning document – approval for consultation 289 - 322

To consider the report regarding the Developers' Contribution Guidance supplementary planning document – approval for consultation.

13 Budget 2022/23 - Quarter 3 Forecast Outturn 323 - 353

To receive the Budget 2022/23 – Quarter 3 Forecast Outturn report.

14 Outside Body appointment: LGA General Assembly 354

To appoint Councillor Lees, Leader of the Council, as Uttlesford District Council's representative to the Local Government Association General Assembly.

MEETINGS AND THE PUBLIC

In light of the High Court judgement regarding the extension of remote meeting regulations, Council, Cabinet and Committee meetings have returned to in-person and have been held on-site since Thursday 6th May 2021. However, due to social distancing measures and capacity considerations in line with the Council's risk assessment, public access and participation will continue to be encouraged virtually until further notice.

Members of the public are welcome to listen live to the debate of any of the Council's Cabinet or Committee meetings. All live broadcasts and meeting papers can be viewed on the Council's calendar of meetings webpage.

Members of the public are permitted to speak at this meeting and will be encouraged to do so via the video conferencing platform Zoom. If you wish to make a statement via Zoom video link, you will need to register with Democratic Services by midday two working days before the meeting. There is a 15 minute public speaking limit and 3 minute speaking slots will be given on a first come, first served basis. Those wishing to make a statement via video link will require an internet connection and a device with a microphone and video camera enabled. Those wishing to make a statement to the meeting who do not have internet access can do so via telephone.

Technical guidance on the practicalities of participating via Zoom will be given at the point of confirming your registration slot, but if you have any questions regarding the best way to participate in this meeting please call Democratic Services on 01799 510 369/410/467/548 who will advise on the options available.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510 369/410/467/548 as soon as possible prior to the meeting.

For information about this meeting please contact Democratic Services

Telephone: 01799 510369, 510548, 510410 or 510467

Email: Committee@uttlesford.gov.uk

General Enquiries

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